

# Access Control Management (Deploy Security Equipment)

## Course Objectives:

This course specifies the Abilities (A) and Knowledge (K) required by the security supervisor to interpret the security plan, deploy the equipment and supervise the security personnel for access control, alarm monitoring and CCTV monitoring.

## Course Content:

The course contains the following Abilities (A):

- A1- Deploy and activate access equipment in accordance with organisation procedures
- A2- Conduct briefing and site orientations of the access control equipment to security personnel
- A3- Verify and respond to security personnel's reports on unauthorised entries
- A4- Carry out routine checks on security personnel & equipment to ensure manning & serviceability levels for critical equipment
- A5- Report equipment faults or repair requirements to maintenance contractor and ensure remedial actions are taken
- A6- Prepare and maintain records and documentation
- A7- Recommend adjustments in deployment of access control equipment



Learners are expected to be 18 years old and above.

**Assumed skills and Knowledge:** Learners, who signed up for this unit, are assumed to have the following skills and knowledge: Able to read, listen and speak in English at ESS Level 3; Able to read a computer monitor and see at a distance; Process basic skills in operating a computer; Truthful and Honest; Sense of duty and responsibility on the Job; Disciplined and able to follow instructions when given. Dress code: Shirt (long or short sleeve), Pant (No jeans), Black shoe.

**Physical and Medical requirements:** Participants should not have colour-blindness and hearing impairment and must be physically fit to work as a Security Officer. A Medical certificate, issued by a Registered Medical Practitioner, on the above physical and medical requirements, must be submitted along with the course registration form.

**Medium of Instruction:** English. Only participants with 100% attendance will be eligible to sit for the examination.

**Course Duration:** 12 Hours. Day 1: 9 AM to 6 PM; Day 2: 9 AM to 1 PM

Kindly refer to our website for the latest schedule

Assessment will be conducted by POLWEL. Assessment format: Role play – 60 mins, Oral Questioning – 30 mins.

**Course Fee:** \$305.60 (Inclusive of GST). Course code: TGS-2019502728

Please note that we will contact the trainees via email or phone to collect the feedback after the course completion

## Student Registration form

Company Name				Company Reg. no.	
Company Address				Course Date	
Contact Person Name				Course Language	
Contact Person Email				Course Venue	
Contact Person Mobile		Tel no:		Fax no:	

## Participant details

Participant Name				NRIC / FIN	
Participant Email				Participant mobile no.	
Nationality		Date of Birth		Race	
Designation		Education		Gender	
Salary Range: (1 - Below \$1000, 2 - \$1000-\$1499, 3 - \$1500-\$1999, 4 - \$2000-\$2499, 5- \$2500-\$2999, 6 - \$3000-\$3499, 7 - \$3500 & above)					

Refund Policy: Requests for refund, change or cancellation of course registrations must be submitted in writing and are subject to our terms and conditions. Please refer to our website for our terms and conditions, before registering for the course.

Absolute Kinetics Consultancy Pte Ltd Tel: 6690 5555

Website: [www.sg-akc.com](http://www.sg-akc.com) Registration Email: [register@sg-akc.com](mailto:register@sg-akc.com)

Company seal