



# Absolute Kinetics Consultancy Pte Ltd

Co. Reg. No. 200102574Z

**Main Office**

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**Branch Offices**

33 Hillview Terrace, Singapore 669253

6 Third Lok Yang Road, Singapore 628001

## Authorisation Letter

Date: \_\_\_\_\_

I, \_\_\_\_\_, (NRIC / Identity No. \_\_\_\_\_), hereby  
*(Company Authorised Personnel Full Name) (Format – XXXXX123A)*

Authorise \_\_\_\_\_, (NRIC / Identity No. \_\_\_\_\_),  
*(Representative Full Name) (Format – XXXXX123A)*

or \* \_\_\_\_\_, to collect the below mentioned participant(s)  
*(Courier Service Provider)*

(Card(s) / Certificate(s) / Card(s) & Certificate(s))\* on our behalf.

\*Please delete accordingly.

No	Name	Identity number NRIC/FIN/WP <i>(Format – XXXXX123A)</i>	Course Title	Course date		Receiver's signature
				From	To	

**Company Authorised Personnel**

**Company Official Stamp**

\_\_\_\_\_  
 (Name & Signature) (Mandatory)

\_\_\_\_\_  
 (Mandatory)

**Collection Timing:**

**33 Hillview Terrace - Monday to Friday: 9:30 AM to 5:00 PM**  
**6 Third Lok Yang Road - Monday to Thursday: 9:30 AM to 5:00 PM**

**For Official Use Only:**

Verified By:

AL No : \_\_\_\_\_

Date : \_\_\_\_\_

\_\_\_\_\_  
 (Name and Signature)